

**PUBLIC SERVICE MINISTRY**

**CIRCULAR NO. 7/2008**

**REFERENCE NO. PS:17/5<sup>y</sup>**

FROM: Permanent Secretary,  
Public Service Ministry

TO: All Permanent Secretaries,  
Heads of Departments and  
Regional Executive Officers

**SUBJECT:**

Submission of Medical Certificates

DATE: 9<sup>th</sup> May 2008

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Consequent upon the abuse of sick leave concession granted to Public Servants/Teachers a decision has been taken that **legible** copies of all Medical Certificates produced by employees **must** be submitted to the Permanent Secretary, Public Service Ministry. This is to take immediate effect.

Kindly bring the contents of this Circular to the attention of all member of staff under your administration especially those in Personnel Departments.

My circular under reference is hereby amended.

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Permanent Secretary  
Public Service Ministry