

**PUBLIC SERVICE MANAGEMENT    CIRCULAR No.4/2001    REF No. 16/0/18**  
**OFFICE OF THE PRESIDENT.**

**FROM:**            **Permanent Secretary,  
Public Service Management  
Office of the President**

**SUBJECT**  
**Release of Officers to the  
Guyana Elections Commission**

**TO:**                **All Permanent Secretaries,  
Heads of Departments and  
Regional Executive Officers.**

**DATE:**            **2001-01-10**

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- The Head of the Presidential Secretariat has by memorandum dated 2001-01-10 given covering approval for those officers who have been requested by the Guyana Elections Commission on full time/part time basis to be seconded to the Commission for any period up to and including March 19, 2001. Please note the following conditions shall apply:
- (i) an officer who is on full time employment with the Guyana Elections Commission and who holds a substantive appointment in the Public Service should submit in writing a request to you seeking release to the Guyana Elections Commission. Thereafter you should forward a recommendation to this Ministry for the secondment of the officer to the Guyana Elections Commission stating the duration of the intended secondment.
  - (ii) an officer who is required by the Guyana Elections Commission to serve on a part time basis should be given time off with pay to serve with the Guyana Elections Commission for the period up to and including March 19, 2001.
2. Please therefore bring the contents of this Circular to all relevant Accounting and Personnel staff in your organisation and submit the names and designations of those employees who are recommended for secondment to the Guyana Elections Commission.

N. K. Gopaul,  
Permanent Secretary,  
Public Service Management  
Office of the President.