

**OFFICE OF THE PRESIDENT**  
**PUBLIC SERVICE**  
**MANAGEMENT**

**CIRCULAR**  
**MEMORANDUM**

**REFERENCE NO. PS: 32/2/18**

FROM: Permanent Secretary,  
Office of the President  
Public Service Management

TO: All Permanent Secretaries,  
Heads of Departments and  
Regional Executive Officers

**SUBJECT:**

Updating of the Public Service Data Base.

DATE: 1999-11-19

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Please refer to our ongoing discussion on the above subject.

2. I would appreciate if you would submit the date base information for your organisation not later than Friday 26<sup>th</sup>, November, 1999.

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G. Husbans  
For Permanent Secretary  
Public Service Management  
Office of the President