

“YEAR OF STANDING UP FOR GUYANA”

PUBLIC SERVICE MINISTRY

CIRCULAR 2/1986

REFERENCE NO. PS:17/0

FROM: Permanent Secretary,
Public Service Ministry

TO: All Permanent Secretaries,
Heads of Departments and
Regional Executive Officers

SUBJECT:

Vacation Leave Categories Qualifying Salary Limits

DATE: 1986-01-14

Consequent on the 1985 and 1986 adjustments of wages and salaries in the Public Service, the qualifying salary limit(s) for each leave category set out at paragraph five of this Ministry's Circular No. 13/1985 dated 29th May, 1985, have been adjusted as

Leave Category	Qualifying Salary Limits At 84-12-31	With effect from 85-01-01	With effect from 86-01-01
A	Salary from \$1,190.00 per month	Salary from \$1,309.00 per month	Salary from \$1,374.45 per month
B	Salary from \$845.00 per month to \$1,189.00 per month	Salary from \$929.50 per month to \$1,308.99 per month	Salary from \$975.97per month to \$1,374.44 per month
C	Salary from \$665.00 per month to \$844.00 per month	Salary from \$731.50 per month to \$929.49 per month	Salary from \$624.84 per moth to 768.06 per month
D	Salary under \$545.10 per month to \$731.49 per month	Salary under \$595.10 per month to \$731.49 per month	Salary from \$624.85 per month to 768.06 pr month

- 2 However, because of the manner in which the vacation leave is not being granted (i.e. based on service given during the previous year), the adjusted 1985 qualifying salary limits for Categories A to E should be used to determine the grant of the appropriate vacation leave and allowance to officers when they apply to proceed on vacation leave during 1986. Please also note that the adjusted 1986 figures are temporary and may be subjected to further adjustment when increments are awarded during the last quarter of 1986. These

figures must only be used to determine entitlements to leave and vacation allowance for service given during 1986 when officers are about to proceed in 1987 on leave earned in respect of 1986.

- 3 Please bring the contents of this Circular to the attention of all staff in your Ministries/Departments/Regions and particularly those in your Personnel and Accounting Divisions who deal with matters relating to the grant of vacation leave and vacation allowances.

J.E Sinclair
Permanent Secretary
Public Service Ministry