

“YEAR OF WILL”

PUBLIC SERVICE MINISTRY

CIRCULAR NO.8/1983

REFERENCE NO. PS: 7/0II

FROM: Permanent Secretary,
Public Service Ministry

TO: All Permanent Secretaries,
Heads of Departments
Regional Executive Officers

SUBJECT:

Inventory of Authorised Positions in
Ministries/Departments and Regional Administrations
based on 1983 Estimates of Expenditure.

DATE: 1983-03-07

All Ministries/Departments and Regional Administrations are requested to prepare an inventory of Authorised Posts in each category on their establishment based on the 1983 Estimates of Expenditure. A similar exercise was done last year.

This inventory which is to be prepared in accordance with the format shown below is to be submitted to this Ministry on/or before 15th March, 1983.

No.of Positions	Category/Posts	Salary Range	Excess in Category	Type of Establishment Pensionable or non- Pensionable	Remarks

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R. Sivanand
For Permanent Secretary
PUBLIC SERVICE MINISTRY

c.c Chairman, State Planning Board
Secretary, Public Service Commission
Secretary to the Treasury