

**PUBLIC SERVICE MINISTRY**

**CIRCULAR NO. 22/1976**

**REFERENCE NO. PS: 18/0**

FROM: Permanent Secretary,  
Public Service Ministry

TO: All Permanent Secretaries,  
Heads of Departments and  
Regional Executive Officers

**SUBJECT: Compilation of Salary Data.**

DATE: 5<sup>th</sup> May, 1976.

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In my Circular Memorandum No. PS: 18/0 dated January 24, on the above subject; I had given advance notice of the need of this Ministry to assemble vitally necessary salary data for use by its Wage and Salary Administration Section.

2. In view of the urgency with which the information is needed for analysis, collation and classification purposes, it is no longer feasible for officers of this Ministry to personally extract the required data from the various sources. Accordingly I should be grateful if you would arrange for the data to be submitted to this Ministry in the required format not later than June 15, 1976.

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C. E. Douglas,  
Permanent Secretary.